

Steps for Cashing Montana WIC Checks


Step 1: Compare name on check to name on Green WIC ID packet.

Step 2: Check dates on WIC check.

Step 3: Fill in current date on check.

Step 4: Confirm all products purchased are listed and WIC approved (if something is missing, ask if participant wishes to purchase *before* totaling check).

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 MONTANA WIC PROGRAM PO BOX 202951 HELENA, MT 59620-2951		SPECIAL SUPPLEMENTAL NUTRITION PROGRAM FOR WOMEN, INFANTS & CHILDREN (WIC) WIC ENCOURAGES BREASTFEEDING		2501234567		ACCT # 806100		75-1248 980	
CLINIC ID	WIC ID NO.	PARTICIPANT NAME		PACKAGE	FIRST DAY TO USE				
25101	251-100001	SMITH JANE		08-0003	11/12/2008				
1 gal(s) whole milk 1 dozen grade A or AA large eggs 1 container aprd WIC JUICE – see list 1 lbs(s) WIC appr DRIED PEAS/BEANS ***** *****				MONTANA RETAILER STAMP		ACTUAL DATE OF SALE			
						(3)			
						LAST DAY TO USE			
						12/12/2008			
						INITIALS	CORRECTION		
		C	B						
		ACTUAL \$ AMOUNT OF SALE							
				REJECTED BY BANK IF NOT CLEARLY STAMPED		A + - - -			
RETAILER - DO NOT ACCEPT UNLESS YOU HAVE A MONTANA WIC CONTRACT PAYABLE THROUGH FSMC AN AFFILIATE OF SECURITY STATE BANK, HOWARD LAKE, MINNESOTA 55349				SIGNATURE OF PARTICIPANT OR AUTHORIZED PROXY 6					

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Step 5: Fill in purchase amount.

Step 6: Have participant/proxy sign check.

Step 7: Compare signature with Green WIC ID packet.

STEPS FOR CORRECTING MISTAKES

Step A: Cross out incorrect price with a SINGLE line.

Step B: Place new price in correction box.

Step C: Have participant/proxy initial change.

